

YTOL International Meeting Italy 2009 Chaperone Code of Conduct

Definition of Chaperone:

For the purpose of entire International Meeting (including the transportation to the meeting in and from the meeting) a chaperone is an individual who is an active member of YTOL, over the age of 21 attending the International Meeting in Italy during the summer of 2009 and taking on the responsibility of the conduct and safety of another individual under the age of 18 (and over 16). A chaperone may be responsible for a maximum of 2 chaperoned participants.

Definition of Chaperoned Participant:

For the purpose of entire International Meeting (including the transportation to and from the meeting as well as the duration of the stay) a chaperoned participant is an individual who is an active member of YTOL, over the age of 16 but under the age of 18 (as of July 25th 2009) attending the International Meeting in Italy during the summer of 2009.

Approval Procedure:

In order for the chaperone and chaperoned participant to be approved (by the YTOL Canadian Secretariat) to attend the International Meeting 2009 the following need to be submitted:

1. Completed IM2009 Registration Form
2. Completed Medical / Emergency Information Form by the chaperoned participant
3. Completed Signature / Acknowledgement of Responsibilities Form by chaperone, chaperoned participant and guardians/parents of the chaperoned participant
4. Photo copy of the chaperone's and chaperoned participant's valid passport
5. Completed Signature / Acknowledgement of Canadian law regarding Drug/ Alcohol/ Tobacco by chaperoned participant and guardians/parents of the chaperoned participant

Rules/Duties

Chaperone duties shall include:

1. The primary function of the Chaperone is to ensure the safety and proper behaviour of the chaperoned participant. Chaperones will be responsible for the chaperoned participant at all times.
2. Have copy of and be familiar with the code of conduct and the completed forms necessary for approval as listed above.
3. Uphold Canadian law regarding Drug/ Alcohol/ Tobacco. Chaperones must ensure that chaperoned participants refrain from using alcohol or other substances during the span of the entire event.
4. Attending all seminars, workshops, meetings and events as planned by the organizers of the International Meeting 2009. Ensuring that the Chaperoned Participant attends all functions as well.
5. Ensuring that the Chaperoned Participant does not leave the property alone and especially at night.

Chaperoned Participant duties shall include:

1. The primary responsibility of the Chaperoned participant is to abide by the code of conduct set out by the organizers of the International Meeting 2009 and by the Code of Conduct set out in this document.
2. Have copy of and be familiar with the code of conduct and the completed forms necessary for approval as listed above.
3. Uphold Canadian law regarding Drug/ Alcohol/ Tobacco. Chaperoned participants must refrain from using alcohol or other substances during the span of the entire event. Chaperoned participants must

have a written letter signed and dated by both parents/guardians notifying the Chaperone and the YTOL Canadian Secretariat of their knowledge and approval of the Chaperoned Participants smoking addiction. The authenticity of the consent will be verified by the Secretariat.

4. Attending all seminars, workshops, meetings and events as planned by the organizers of the International Meeting 2009

5. Not leaving the property alone or at night. Must tell the Chaperone where you are going, what time you will be back at and who is responsible for you (another Chaperone or Participant over the age of 21) at the time that you will be off of the meeting property.

Medical / Emergency Information: *Chaperoned Participant:*

Personal Information:

Name of Chaperoned Participant

Birth Date

Home Address

Postal Code

(_____)_____
Phone Number

Email

Emergency Contacts (Not Parent or Guardian):

Name Emergency Contact

(_____)_____

Phone Number

Relation

Name Emergency Contact

(_____)_____

Phone Number

Relation

Medial Information:

Health Card Number

Do you have any allergies that may impact your stay at the International Meeting?

Yes

No

If so, please specify: _____

Do you carry an EpiPen injector?

Yes

No

Do you have asthma?

Yes

No

Do you have diabetes?

Yes

No

Do you have epilepsy?

Yes

No

Do you take any medication?

Yes

No

If so, please specify: _____

Do you have any special dietary needs?

Yes

No

If so, please specify: _____

Please list any other information that the organizers of the IM 09 and your Chaperone should be aware of:

Signatures / Acknowledgement of Responsibilities

Chaperone:

I have read and understand the duties of a chaperone as listed above. I agree to abide by these rules.

Name of Chaperone Signature Date

(_____) _____
Phone Number Email

Chaperoned Participant:

I have read and understand the duties of a chaperoned participant and chaperone as listed above. I agree to abide by these rules.

Name of Chaperoned Participant Signature Date

(_____) _____
Phone Number Email

Guardians of Chaperoned Participant:

I have read and understand the duties of a chaperoned participant and chaperone as listed above. I give my child permission to go to this event under these conditions.

Name of Parent/Guardian (1) Signature Date

Name of Parent/Guardian (2) Signature Date

(_____) _____ (_____) _____
Phone Number Alternative Phone Number

Signatures / Acknowledgement of Canadian Law Regarding Drug / Alcohol /Tobacco

Definitions:

1. "Legal Drinking Age" is the minimum age at which a person is allowed to buy and drink alcohol. The legal drinking age in Canada is determined by each province and territory in Canada. In Ontario it is 19.
2. "Legal Smoking Age" is the age at which a person is allowed to buy tobacco products, including cigarettes. The legal smoking age in Canada is determined by each province and territory in Canada. In Ontario it is 19.
3. "Intoxicated" means:
 - (A) not having the normal use of mental or physical faculties by reason of the introduction of alcohol, a controlled substance, a drug, a dangerous drug, a combination of two or more of those substances, or any other substance into the body;
or
 - (B) having an alcohol concentration of 0.08 or more.

Canadian Law:

The **Controlled Drugs and Substances Act** is Canada's federal drug control statute. Passed in 1996, it repeals the Narcotic Control Act and Parts III and IV of the Food and Drug Act and establishes eight Schedules of controlled substances and two Classes of precursors. This Act states:

Possession of substance

4. (1) Except as authorized under the regulations, no person shall possess a substance included in Schedule I, II or III.

Obtaining substance

- (2) No person shall seek or obtain
- (a) a substance included in Schedule I, II, III or IV, or
 - (b) an authorization to obtain a substance included in Schedule I, II, III or IV from a practitioner, unless the person discloses to the practitioner particulars relating to the acquisition by the person of every substance in those Schedules, and of every authorization to obtain such substances, from any other practitioner within the preceding thirty days.

Chaperoned Participant:

I have read and understand the Canadian Law for drugs/alcohol as listed above. I agree to abide by these rules.

Name of Chaperoned Participant

Signature

Date

(_____)_____
Phone Number

Email

